

DESERT SANDS UNIFIED SCHOOL DISTRICT

Job Description

Title:	ECE Classroom Teacher	Reports To:	ECE Coordinator
Department:	Education Services	Classification:	Certificated
Work Year:	10 Months Part Day Classrooms 12 Months Child Development Center	Salary:	ECE Teacher Salary Schedules (BA Schedule for Head Start only)

Basic Functions:

Provides an educational program for preschool aged students (3-5 years of age) that is developmentally appropriate, conducts herself/himself as a professional person, exhibiting the qualities of ability, personality and integrity that will make him/her respected by all those with whom he/she associates.

Representative Duties:

1. Instructs assigned students in groups or individually as required.
2. Utilizes ECE adopted curriculum guides as the primary source for age appropriate instruction and activities for the development of basic physical, emotional, academic and cognitive skills for preschool age students.
3. Evaluates student progress using state and federal standards and mandated and/or adopted assessment tools.
4. Modifies, prepares and plans instructional materials to meet the individual needs of the child.
5. Prepares written plans that clearly organize long and short range teaching and learning goals based on the state and federal standards and the needs of the child.
6. Submits lesson plans to ECE Coordinator monthly and as requested.
7. Establishes and maintains accepted standards of student behavior and conduct through an effective classroom management plan implementing positive reinforcement and strategies.
8. Creates and maintains a functional, organized, attractive and engaging classroom environment for children and ensures the cleanliness and safety of the facilities which meets the California Licensing Regulations.
9. Communicates appropriately with parents regarding student progress, needs and problems through consistent, open and effective home-school communications which would include home visits and school conferences as appropriate.
10. Prepares, files, administers, maintains, and reports student assessments as assigned.
11. Maintains suitable knowledge and skills through staff meetings, course work, in-service training, and professional growth activities.
12. Cooperates with other professional staff members.
13. Performs other professional duties as assigned, including but not limited to, student study team meetings, district committees, participation in parent involvement as appropriate.
14. Directs and supervises assigned support personnel such as child care assistants or para educators.
15. Sets personal example of appropriate dress, speech and professional conduct.

Knowledge and Skills Required:

Knowledge of:

- Guidelines and subject area curriculum and instruction.
- Principles, theories, practices, methods and techniques used in curriculum development, lesson planning and classroom instruction for early childhood education.
- Current trends and research concerning the growth and development of preschool children.
- Applicable sections of the State Education Code, District Policies and other applicable laws. Federal, State and District standardized assessment requirements.

This description is not intended to encompass all duties and responsibilities that may be assigned to or performed by an individual. The job description is intended only to identify the types of duties and responsibilities that can be performed by an individual assigned to this classification.

Education and Experiences:

- Successful and extensive teaching experience preferred.
- 50% of Head Start teachers are required to have a Bachelor of Arts Degree

Licenses, Certifications and Testing Required:

- Valid Child Development Permit, site supervisor preferred.
- Fingerprint/criminal justice clearance.
- Health Screening and Tuberculosis clearance.
- Must possess or have ability to obtain a valid California Driver's License or California Identification Card.

Physical Requirements and Working Conditions:

The Office of Certificated Personnel Services embraces the American with Disabilities Act (ADA). The requirements of the position are maintained in the Personnel Department; and, the individual shall be able to perform the essential functions of the position.

While performing the duties of this job, the employee is regularly required to sit, walk, stand and talk or hear. Specific vision abilities required by the job include close vision and distant vision. Occasionally, yet essential to this position, the individual must meet deadlines with severe time constraints, while interacting with the public and other workers. Occasionally, the position requires the employee to work irregular and extended hours. Directly responsible for the safety, well-being or work output of other people. Ability to meet multiple demands from several people.

Regular Work Year:

Part-Day & Full Day Head Start Program Teachers – 182 days
Part-Day State Preschool Program Teachers – 182 days
Full-Day State Child Development Center Teachers – 233 days