PERMANENT TEACHER EVALUATION
MUST USE ONLINE EVALUATION SYSTEM --- FRONTLINE
Required Activity -- 2022-2023 School Year

Notification of Formal Evaluation

Evaluator notifies tenured teacher within the first 4 weeks of a unit member's date of paid service. ***September 2*** (on or before)

Goal Setting Conference

Within 4 weeks after notification of evaluation, the teacher and evaluator will meet to establish goals for the basis of the evaluation. ***September 30*** (at the latest)

1st Formal Observation and Post Observation Conference

Completed within the first 12 weeks of the unit member's first date of paid service. ***October 28*** (on or before) Post observation conference held within 5 days of the observation. Documentation of observation submitted within 10 days.

2nd Formal Observation for Teachers with **Unsatisfactory Performance**

Shall take place within 20 weeks of unit member's first date of paid service ***January 13, 2023*** (on or before), or if paid service is at the beginning of the second semester, no later than ***May 1st***.

2nd Formal Observation and Post Observation Conference

Complete no later than ***May 1***. Post observation conference held within 5 days of the observation. Documentation of observation submitted within 10 days.

Summative Evaluation

The summative evaluation is to be completed and signed by both parties by ***May 15, 2023*** (Monday)

NOTE: Timelines provided are based on first date of paid service on August 12, 2022.

PROBATIONARY/ TEMPORARY TEACHER EVALUATION
MUST USE ONLINE EVALUATION SYSTEM --- FRONTLINE
Required Activity -- 2022-2023 School Year

Notification of Formal Evaluation

Evaluator notifies probationary teacher within the first 4 weeks of a unit member's date of paid service. ***September 2*** (on or before)

Goal Setting Conference

Within 4 weeks after notification of evaluation, the teacher and evaluator will meet to establish goals for the basis of the evaluation. ***September 30*** (at the latest)

1st Formal Observation and Post Observation Conference

Completed within the first 12 weeks of the unit member's first date of paid service. ***October 28*** (on or before) Post observation conference held within 5 days of the observation. Documentation of observation submitted within 10 days.

2nd Formal Observation and Post Observation Conference

Within 20 weeks of unit member's first date of paid service- ***January 13, 2023*** (on or before), or if paid service is at the beginning of the second semester, no later than ***May 1st***. Post observation conference held within 5 days of the observation. Documentation of observation submitted within 10 days.

Considering Non-reelection

If a second year probationary teacher is being considered for non-reelection, a conference will be held with the teacher by March 1, 2023.

Summative Evaluation

The summative evaluation is to be completed and signed by both parties by ***May 15, 2023*** (Monday)

NOTE: Timelines provided are based on first date of paid service on August 12, 2022.

DSUSD PRINCIPAL EVALUATION
TIMELINE 2022-2023

Notification of Formal Evaluation

Principal will receive notification of Evaluation Cycle ***August 2022***

Goal Setting Conference

Principal will meet with Assistant Superintendent of Educational Services and/or Senior Director of Curriculum and Instruction to establish goals- ***September 30, 2022*** (on or before)

School Site Visits & Information Gathering

School site visits by Assistant Superintendent of Educational Services, Senior Director of Curriculum and Instruction, as well as information supplied by Superintendent and Cabinet
September 2022 through May 2023

Mid Year Review

Principal will meet with Assistant Superintendent of Educational Services and/or Senior Director of Curriculum and Instruction to conduct mid year review of goals- ***January 31, 2023*** (on or before)

Summative Evaluation

The summative evaluation, with collective input from Superintendent and Cabinet, ***June 30, 2023.***