

**DESERT SANDS UNIFIED SCHOOL DISTRICT  
CITIZENS' OVERSIGHT COMMITTEE MEETING  
MEASURE K AND MEASURE KK**

**REGULAR MEETING  
Thursday, December 15, 2016 at 5:15 p.m.**

**MEETING LOCATION  
District Office  
47-950 Dune Palms Road, La Quinta, CA  
Business Services Conference Room**

**MEETING MINUTES**

1. **Call to Order:** The meeting was called to order at 5:14 p.m. by Dr. Feddersen.
2. **Roll Call:** Dr. Feddersen opened the meeting.

Members:

<b>Citizens Oversight Committee Members</b>	<b>Present</b>	<b>Absent</b>
Dr. Bill Feddersen (Chair)	X	
Arnold Kaminsky (Vice-Chair)	X	
J. Spencer Baker	X	
Kathleen Boylan	X	
Rosanna Cardenas	X	
Elaine Eldred	X	
Laura Lassman-Poster	X	
Sonja Martin		X
Alice Young		X

Staff:

<b>District Staff Members</b>	<b>Present</b>	<b>Absent</b>
Dr. James Novak, Assistant Superintendent, Business Services	X	
Patrick Cisneros, Director, Facilities Services	X	

Guest Present at the Meeting:

<b>Guest</b>	<b>Present</b>	<b>Absent</b>
Scott Gustafsson, Vavrinek, Trine, Day & Co., LLP	X	

3. **Public Comments:** No public comments were made.
4. **Approval of Minutes:** A motion was made by Arnold Kaminsky to approve the November 9, 2016 Meeting Minutes and seconded by Spencer Baker. All were in favor and the meeting minutes were approved.

**Other Comments:** Discussion took place regarding printing agenda, minutes, and handouts for members. Consensus was that District's staff will print material for members unless members notify staff otherwise. Dr. Novak noted that he appreciates the conscious suggestion.

#### 5. **Measure KK Audit Review**

Patrick Cisneros introduced Scott Gustafsson from Vavrinek, Trine, Day & Co, auditors. Scott Gustafsson explained auditor's responsibilities and requirements of Proposition 39 with reference to Measure K and Measure KK. Scott Gustafsson reviewed both Financial and Performance audits. The following items were discussed during the review of the Audit:

- Dr. Feddersen inquired about the review of the expenditures and that they comply with the ballot language. Scott Gustafsson commented that the ballot language was reviewed and the language includes "approved projects".
- Arnold Kaminsky noted that page 13, included a reference to Indio High School which is part of Measure K. Scott Gustafsson noted that the information is provided by the client and that the reference to Indio High School does not affect the audit performed.
- Dr. Novak noted that the Board of Education approved the audit. Scott Gustafsson also noted that as of two years ago law was passed that in the event of audit comments, the Board of Education is required to communicate those comments to the COC.
- Dr. Novak commented that Yolanda Garcia does accounting for the District and does a great job, and wanted to publicly acknowledge her. Scott Gustafsson followed up and noted that District staff is very pro-active and always communicates well with VTD.
- There was general discussion regarding how long the annual audits are required and it was noted that audits are required for Measure KK until all funds are fully expended.
- Dr. Feddersen thanked Scott Gustafsson for attending the meeting.

#### 6. **Review of Final Draft COC Annual Report**

Dr. Feddersen indicated that the subcommittee communicated minor changes with staff and the final Annual Report was completed. The First Annual Report will help educate the general public. Dr. Novak thanked the group for an impressive job! The Annual Report is comprehensive and tells history of the COC and their progress to date.

The following discussion took place as to distribution of the Annual Report:

- Suggestions were made that physical copies are distributed to each school site, city halls, libraries, and community members. "Beacon" subscribers will receive the report electronically. Dr. Feddersen suggested that a notice be published for the general public. Dr. Novak indicated that the suggestion will be passed on to the District's Public Information Officer.

- Rosanna Cardenas requested permission to email the report to her HOA and Dr. Novak noted that this would be acceptable.

**7. COC annual Report Presentation at the January 17, 2017 Board of Education Meeting**

Information and discussion took place as to how the Annual Report will be presented to the Board. The meeting will start at 7:00 p.m. Staff will present Dr. Feddersen to the Board and then Dr. Feddersen will present the annual report. A reminder will be sent to COC members for the Board Meeting. COC members are invited and encouraged to attend as they will be recognized.

**8. Measure K Update**

Patrick Cisneros provided an update on the status of the Measure K bond program. Patrick presented an overview of the Indio High School Reconstruction project. It was noted that the current Phase 2 will be ready for occupancy at the end of December. Phase 3 will be completed in 2018. The financial summary was also reviewed with the COC.

The following comments and discussion took place:

- Elaine Eldred asked if the career technical education programs at Indio High School are already in place and Patrick Cisneros noted that the site has programs that will move into the new facilities.
- Arnold Kaminsky inquired if all the portables be removed at Indio High School. Patrick Cisneros advised that the portables will all be removed from the site at the completion of the project.

**9. Measure KK Update**

Patrick Cisneros provided an update on the status of the Measure KK bond program and provided an overview of the current projects in progress under 2015-18 bond series. The financial summary was also reviewed with the COC members.

The following comments and discussion took place:

- Arnold Kaminsky inquired as to when the new elementary school in Indio will be completed. Patrick Cisneros noted that DSA approval is in the final stages, and if all is approved by DSA this month, the project will be going out to bid in January 2017, and the project should start March/April 2017 and be completed within 14 months. Dr. Novak noted that the goal is for the school to be ready for the 2018-19 school year.
- Laura Lassman-Poster inquired about the new elementary school and new boundaries for this school. Dr. Novak noted that boundary changes are difficult and there will be a process in 2017.
- It was noted that the La Quinta Middle School Modernization project is currently in DSA, and once approved and bid the project will take 14 months to complete. Staff is currently targeting March/April 2017 to start construction.

#### **10. Future COC Meeting Dates and Site Tours**

The next meeting will take place on April 25, 2017 at 5:00 p.m. and the location is to be determined.

The following comments and discussion also took place:

- COC members reviewed their calendars to determine the date for the next meeting and site tours of projects. It was discussed that a meeting and site tour take place the same day.
- It was determined that the next meeting will take place on April 25, 2017 at 5:00 p.m. and site tours will follow the meeting. The location is to be determined. District staff will research the legalities for holding the COC meeting at one of the school sites such as Indio High School, and will work out details and notify members.
- Dr. Novak also reviewed the COC member terms and advised that members will be notified for term renewals.

#### **11. Adjournment:**

The meeting was adjourned at 6:22 p.m. by Dr. Feddersen.