

**DESERT SANDS UNIFIED SCHOOL DISTRICT
CITIZENS' OVERSIGHT COMMITTEE MEETING
MEASURE K AND MEASURE KK**

**REGULAR MEETING
Tuesday, November 14, 2017 at 5:15 p.m.**

**MEETING LOCATION
District Office
47-950 Dune Palms Road, La Quinta, CA
Business Services Conference Room**

MEETING MINUTES

1. **Call to Order:** The meeting was called to order at 5:18 p.m. by Dr. Feddersen.
2. **Roll Call:** Dr. Feddersen opened the meeting and took roll.

Members:

Citizens Oversight Committee Members	Present	Absent
Dr. Bill Feddersen (Chair)	X	
Arnold Kaminsky (Vice-Chair)	X	
J. Spencer Baker	X	
Kathleen Boylan	X	
Rosanna Cardenas		X
Elaine Eldred	X	
Laura Lassman-Poster	X	
Sonja Martin	X	
Alice Young	X	

Staff:

District Staff Members	Present	Absent
Dr. James Novak, Assistant Superintendent, Business Services	X	
Patrick Cisneros, Director, Facilities Services	X	

3. **Public Comments:** No public comments were made.

Dr. Novak announced that he would be leaving the COC meeting early to attend the Board of Education Meeting.
4. **Approval of Minutes:** Dr. Feddersen requested approval of the minutes from the September 19, 2017 meeting.

The following discussion took place regarding the minutes:

- Prior to voting to approve the minutes, Patrick Cisneros announced that the meeting minutes presented includes one revision noted by Arnold Kaminsky related to the new elementary school and adjacent farming activities.

- Discussion took place regarding the format of the meeting minutes and if another style of documenting the meetings was preferred. A decision was made by the COC to keep using the current format.
- Dr. Feddersen noted that the section related to the format of the annual report required an update to include administrative staff information on the back cover of the annual report.

Following the discussion a motion was made by Arnold Kaminsky and seconded by Sonja Martin, and the COC approved the September 19, 2017 Meeting Minutes as presented, with the following revision to the Annual Report section:

- Format of the Report - The backside of the annual report to include the Board of Education and administrative staff information along with the COC members.

Additional comments were made following the approval of the minutes. Arnold Kaminsky commented that at the last meeting he inquired about information related to farming activities on the property next to the new school. Arnold Kaminsky commented that since the last meeting it was announced that there is a new pesticide law that goes into effect January 2018. District staff commented that the school site complied with CEQA and all regulations, and this is not a school district operational matter. Arnold Kaminsky commented that this could potentially be an operational matter if it affected the air conditioning systems. District staff commented that if further information is being requested it would require an expert opinion and could be provided, but would need to be a formal agenda item at a future meeting. It was also noted that future agenda would include a section for other comments by COC members to comment on items that are not part of the meeting agenda.

5. **Review of First Draft of COC Annual Report Discussion:**

Dr. Feddersen indicated that Patrick Cisneros would provide an overview of the draft Annual Report. Patrick Cisneros explained that the format of the report was the same as last year, with the exception of the color of the report and project updates. Patrick Cisneros went on to review each page of the draft during the meeting and the following items were noted for revisions to the draft document:

- Page 1 - The following was noted:
 - The color of the Hoover Elementary School text on the cover picture to be changed from blue to white text for better visibility.
 - The word modernization in the last sentence of the 2nd paragraph of the chair cover letter to be changed to "Reconstruction" for consistency related to the Indio High School Reconstruction project.
- Page 2 - The following was noted:
 - Replace the image on the left corner for Indio High School Reconstruction project with an image that does not have any bright light.
- Page 3 - The following was noted:
 - During the review of New Elementary School No. 7 it was noted that the pictures in the report will be outdated based on the date pictures were taken and the date the report is published. It was discussed that progress photos should be as up to date as possible and show progress.

- If more current or up to date information is being requested a different type of report can be prepared and posted on the District's web-site by staff.
- Replace the image on the top right corner for New Elementary School No. 7 with a groundbreaking ceremony image.
- In the narrative for New Elementary School No. 7 the first sentence, delete the word "new" before multi-purpose building.
- Page 4 - The following was noted:
 - In the narrative for La Quinta Middle School the last sentence, the word "maker space" to be changed to clarify the space in laymen's terms.
- Page 5 – The following was noted:
 - Energy Efficiency narrative, change the words "will take place" in the first sentence were to "are projected".
 - Energy Efficiency narrative, change the word "will" in the second sentence to "may" take place.
 - Roosevelt Seismic Repairs narrative to be revised and made clearer.
- Page 6 – The following was noted:
 - Independent Financial and Performance Audit page, add a period to the end of paragraph a).
- Page 7 – The following was noted:
 - Financial Charts, change the phase 1 \$76.6 M chart on the top right side of the page to included only shades of blue colors to represent the phase 1 \$76.6 million in blue in the chart on the top left side of the page.
 - Financial Charts, add an asterisk and clarification to the "Other" category description in the Phase 1 Projects 2015-2018 chart, similar to the "Other" category in the chart at the top right corner of the page.
- Page 8 – The following was noted:
 - Committee Members page, update the picture of the committee members.
 - Committee Members page, include the District Administration information to this page.

It was also noted that the Auditor will be present at the December 12, 2017 COC meeting to review the Measure KK Audit report.

6. Consideration of Appointment of Sub-committee for Final COC Annual Report.

Discussion took place on whether a Sub-committee should be formed to review the final COC Annual Report prior to the December 12, 2017 meeting.

A motion was made by J. Spencer Baker to approve Elaine Eldred, Dr. Feddersen and Arnold Kaminsky as the Sub-committee to review final COC Annual Report. The motion was seconded by Sonja Martin and all were in favor.

7. Future COC Meeting Dates

The next meeting date is scheduled in the Business Services Conference Room as follows: **December 12, 2017** at 5:15 p.m.

8. Adjournment:

The meeting was adjourned at 6:05 p.m. by Dr. Feddersen.