

**DESERT SANDS UNIFIED SCHOOL DISTRICT  
CITIZENS' OVERSIGHT COMMITTEE MEETING  
MEASURE K AND MEASURE KK**

**REGULAR MEETING  
Tuesday, September 19, 2017 at 5:15 p.m.**

**MEETING LOCATION  
District Office  
47-950 Dune Palms Road, La Quinta, CA  
Business Services Conference Room**

**MEETING MINUTES**

1. **Call to Order:** The meeting was called to order at 5:18 p.m. by Dr. Feddersen.
2. **Roll Call:** Dr. Feddersen opened the meeting and took roll.

Members:

<b>Citizens Oversight Committee Members</b>	<b>Present</b>	<b>Absent</b>
Dr. Bill Feddersen (Chair)	X	
Arnold Kaminsky (Vice-Chair)	X	
J. Spencer Baker	X	
Kathleen Boylan	X	
Rosanna Cardenas	X	
Elaine Eldred		X
Laura Lassman-Poster	X	
Sonja Martin	X	
Alice Young	X	

Staff:

<b>District Staff Members</b>	<b>Present</b>	<b>Absent</b>
Dr. James Novak, Assistant Superintendent, Business Services	X	
Patrick Cisneros, Director, Facilities Services	X	

3. **Public Comments:** No public comments were made.

Dr. Novak announced that he would be leaving the COC meeting early because he is filling in as the acting Superintendent and will be attending closed session for tonight's Board Meeting.

Dr. Feddersen commented on a positive article that was published in the local newspaper regarding Desert Sands Unified School District and how the article made mention of the COC and their work with the bond program.

4. **Approval of Minutes:** Dr. Feddersen requested approval of the minutes from the April 25, 2017 meeting. A motion was made by J. Spencer Baker to approve the April 25,

2017 Meeting Minutes and seconded by Sonja Martin. All were in favor and the meeting minutes were approved.

5. **2016-2017 Annual Report Discussion:** Dr. Feddersen indicated that prior Annual Report is to be reviewed for updates or revisions in order for staff to develop the first draft of the 2016-17 year Annual Report. He suggested that the report be reviewed for format and content. Copies were also made available for COC members to reference during this portion of the meeting. The following items were noted:

- **Format of the Report**

- The next report could be in similar format as the previous report with a change to color to help differentiate the various annual reports.
- Both group and individual pictures will be taken at the next meeting.
- The suggestion was made to use a different picture for the front cover and a different color scheme for the annual report.
- The District Public Information Officer will prepare the first draft of the annual report introduction letter and submit to Dr. Feddersen for review and comment.
- The backside of the annual report to include the Board of Education and administrative staff information along with the COC members.

- **Content of the Report**

- A general comment was made indicating that the project summaries and need to be updated.
- Discussion took place as to the need to include Indio High School on the report. It was noted that the Indio High School project will remain on the report for the next couple of years because the annual report covers the fiscal year and not the calendar year. The location of Indio High School would be at the front of the report since it is the oldest project.
- Indio High School's narrative should have completion dates for the work that has been completed and include updated pictures.
- The new Elementary School #7 should have updates with new pictures. The name of the school will remain as is until the school is named.
- Hoover Elementary School and La Quinta Middle School should reflect starting dates, progress and new pictures.
- The Energy Efficiency description is very vague, and could be more specific.
- It was noted that the Auditor will be present at the December COC meeting and provide information on the Audit similar to last year.
- The financial page of the report needs to be updated.

6. **Measure K Update:** Patrick Cisneros presented an overview of the Indio High School Reconstruction Project and a financial summary report for Measure K.

The following information and discussion took place for the projects:

- Patrick Cisneros reviewed all phases of the project and indicated that Phases 1 and 2 have been completed and occupied.
  - Phase 3 (ball fields) will be completed by December 2017.
  - Phase 4 (Removal of the Interim Portables) will be completed by December 2017.

The financial summary report was reviewed and the following discussion took place:

- Discussion took place regarding the status of any budget reductions and/or savings from any of the phases at Indio High School that have been completed. Patrick Cisneros indicated that once a project is completed and there are any savings in the project budget, the amount is re-allocated to a subsequent phase.

7. **Measure KK Update:** Patrick Cisneros provided updates on the Measure KK projects as part of the first \$75 million bond series and reviewed the financial report for the projects.

The following information was provided for the projects:

- Hoover Elementary School
  - The interim housing, the classroom technology upgrades, exterior painting, and the new building additions have been completed. The renovation of the existing administration building and the multi-purpose building were awarded on September 5, 2017.
- New Elementary School No. 7
  - The new elementary school is under construction and will be completed by June 2018.
- La Quinta Middle School Modernization
  - An overview of the project phasing plan was provided.
  - The first two phases of the modernization have been completed and occupied.
  - The project includes four phases and all will be completed by June 2018.
- Energy Efficiency and Safety and Security Projects
  - These projects are in the program development phase.
- Roosevelt Elementary School Seismic Project
  - This project is in the program development phase and in Division of the State Architects as part of the seismic mitigation program review process.

Arnold Kaminsky inquired if the school district made any plans to mitigate the effects of the farming just behind the new elementary school in Indio, including fertilizer, noise, and dust? Patrick Cisneros noted that he was not aware of any.

Patrick Cisneros went over the financial report for the Measure KK projects and the following discussion took place:

- Patrick Cisneros indicated that staff recently held a study session with the Board of Education on August 15, 2017 and provided updates on the project budgets. At this meeting the Board was notified that the current budgets for the projects are \$76.6 million and that the additional \$1.6 million will be required for the first series of projects. The direction provided is to borrow the additional funds required from the second and third bond sales and not use other funding

accounts. The money budgeted for Adams Elementary School in the third bond series will be reduced accordingly to cover monies borrowed in the second bond series to cover the increase in costs for the first series of projects.

- A comment was made as it relates to the timing of the next bond sale. Patrick Cisneros indicated the next sale will possibly take place next summer.

8. **Future COC Meeting Dates:** The next two meeting dates were scheduled as follows:

- **November 14, 2017** at 5:15 p.m.
- **December 12, 2017** at 5:15 p.m.

Both meetings will be held in the Business Services conference room.

The following discussion also took place:

- At the November 14, 2017 meeting pictures will be taken.
- The December COC meeting will be to go over the final draft of the annual report that will be presented at the January 2018 Board Meeting, similar to the process followed for the 2015-16 Annual Report development and presentation to the Board of Education.

9. **Adjournment:** The meeting was adjourned at 6:16 p.m. by Dr. Feddersen.